

12 June 2015

Our ref: SJG/JSCC Jun15  
Contact: Susanne Gow  
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To: The Members of the Joint Staff Consultative Committee:

Councillors: Mrs A.G. Ashley (Chairman), Judi Billing, Fiona Hill, Bernard Lovewell and Mrs. Lynda Needham.

(Substitutes: Councillors John Bishop, Frank Radcliffe and Michael Weeks).

UNISON: Dee Levett, Sharon Forde, Debbie Ealand and David Carr.

Staff Consultation Forum: Christina Corr, Chris Carter.

You are invited to attend a meeting of the

**JOINT STAFF CONSULTATIVE COMMITTEE  
and  
THE HUMAN RESOURCES STRATEGIC FORUM**

to be held in

**COMMITTEE ROOM 1,  
COUNCIL OFFICES, GERNON ROAD,  
LETCWORTH GARDEN CITY**

on

**WEDNESDAY, 24 JUNE 2015**

at

**3.00 p.m.**

Yours sincerely,



DEMOCRATIC SERVICES MANAGER

**AGENDA**  
**PART I**

<b>ITEM</b>	<b>PAGE</b>
<b>1. APOLOGIES FOR ABSENCE</b> To note the apologies tendered from any members of the Committee unable to attend this meeting.	-
<b>2. MINUTES</b> To take as read and approve as a true record the Minutes of the meeting of the Joint Staff Consultative Committee and the Human Resources Strategic Forum held on 25 March 2015.	-
<b>3. NOTIFICATION OF OTHER BUSINESS</b> Members should notify the Chairman of other business which they wish to be discussed by the Committee at the end of the business set out in the agenda. They must state the circumstances which they consider justify the business being considered as a matter of urgency.  The Chairman will decide whether the item(s) raised will be considered.	-
<b>4. CHAIRMAN'S ANNOUNCEMENTS</b> Members are reminded that any declarations of interest in respect of any business set out in the agenda, should be declared as either a Disclosable Pecuniary interest or Declarable Interest and are required to notify the Chairman of the nature of any interest declared at the commencement of the relevant item on the agenda. Members declaring a Disclosable Pecuniary Interest must withdraw from the meeting for the duration of the item. Members declaring a Declarable Interest which requires they leave the room under Paragraph 7.4 of the Code of Conduct, can speak on the item but must leave the room before the debate and vote.	-
<b>A. JOINT STAFF CONSULTATIVE COMMITTEE</b>	
<b>5. STAFF CONSULTATION FORUM</b> <i>To receive the Minutes of the meetings of the Staff Consultation Forum held on 1 April, 6 May and Draft Minutes of 3 June 2015.</i>	<b>1</b>
<b>6. PEOPLE STRATEGY UPDATE</b> <b>REPORT OF THE CORPORATE HUMAN RESOURCES MANAGER</b> <i>To update the Joint Staff Consultative Committee on the progress made in the last quarter on the People Strategy 2011-2015 which also incorporates the Council's Workforce Development Plan.</i>	<b>17</b>

<b>B.</b>	<b>HUMAN RESOURCES STRATEGIC FORUM</b>	
<b>7.</b>	<b>DISCUSSION PAPER - COACHING</b>	<b>33</b>
	<i>The Corporate Human Resources Manager will update Members on Coaching. This will lead to general Committee discussion.</i>	
<b>8.</b>	<b>SUGGESTED DISCUSSION TOPICS</b>	<b>35</b>
	<i>A comprehensive list of discussion topics from which to choose the subjects for future Committee debates.</i>	

The date of the next meeting of the Joint Staff Consultative Committee and the Human Resources Strategic Forum is **30 September 2015**.

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